

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, September 16, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark
Patricia Griffin
Kirk A. Martin
Bruce Miller
Scott Tracy**

Absent : **Dolores Johnson
Karen Kahn**

Staff: **Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fibley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary**

PUBLIC COMMENT

1. No one wished to speak.

REQUEST TO SPEAK

Speakers: Carl Hopkins; Paul Trent. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That on Wednesday, September 9 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Lease Review Sub Committee met on Thursday, September 10, at 11:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

4. **SUBJECT: MINUTES**

RECOMMENDATION: That Commission waive the reading and approve the

minutes of the meeting of Wednesday, August 19, 2009.

5. SUBJECT: LEASE AMENDMENT WITH NARETTO GANDOLFO, DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety (Nargan), amending the "Premises" and "Rental" provisions of Lease No. 200720, as amended March 1, 2009, effective September 1, 2009.

ACTION: Approved the recommendation; Agreement No. 200904

6. SUBJECT: LEASE AGREEMENT – PEARSON COMPANY CONSTRUCTION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Pearson Company Construction, Inc., a California Corporation, for 10,800 square feet of paved land, at 6105 Frances Botello Road, at the Santa Barbara Airport, effective September 1, 2009, for a monthly rental of \$1,873, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 200925

7. SUBJECT: SEPTEMBER 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

COMMISSION MATTERS

8. SUBJECT:
RECOMMENDATIONS: That Commission receive an oral report on the Lease Review Sub Committee meeting, held on Thursday, September 10.

ACTION: Presented.

ADMINISTRATIVE REPORTS

9. SUBJECT: AMENDMENTS TO THE T-HANGAR RULES AND REGULATIONS AND T-HANGAR WAITING LIST POLICY AND PROCEDURES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute amendments to the T-Hangar Rules and Regulations and the T-Hangar Waiting List Policy and Procedures, as shown on Exhibits A and B.

ACTION: Motion/Second to defer the T-Hangar Rules and Regulations to the next full meeting of Airport Commission by Commissioners Martin/Griffin. Unanimous voice vote.

10. SUBJECT: GENERAL AVIATION LANDING FEES

RECOMMENDATION: That Commission approve and authorize the Airport Director to impose a landing fee for all aircraft used for commercial activity and operators of non-based aircraft weighing over 10,000 pounds of gross landed weight, to assist in recovery of expenses related to the operation and maintenance of the airfield.

ACTION: Motion/Second to defer the general aviation landing fees until after further review by the General Aviation Sub Committee by Commissioners Clark/Griffin. Unanimous voice vote.

11. SUBJECT: PROPOSED AIRLINE RATES AND CHARGES

RECOMMENDATION: That Commission recommend maintaining airline rates and charges for October 1, 2009 to September 30, 2010 at the current rates of Airline Terminal building square foot rate of \$66.81; and landing fees of \$1.98 per thousand pounds of gross landed weight.

ACTION: Motion/Second to recommend that the airline rates and charges for October 1, 2009 to September 30, 2010 remain at the current rates by Commissioners Martin/Clark. Unanimous voice vote.

12. SUBJECT: OVERVIEW OF FISCAL YEAR 2008 – 2009

RECOMMENDATION: That Airport Commission receive a presentation on Fiscal Year 2008 – 2009. - Airport Director Karen Ramsdell

ACTION: Presented.

DIRECTOR'S REPORT

13. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program
4. Property Management

C. Capital Projects

1. Airport Terminal Improvement Project
2. Airfield Safety Projects Wetland Mitigation Plan
3. Goleta Slough Tidal Circulation Demonstration Project

4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

8:45 p.m., on order of Vice-Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary